

Headteacher: Mrs J Bell



Ring Road, West Park, Leeds LS16 5AG  
Tel: 0113 284 4020  
school@lawnswoodschool.co.uk  
www.lawnswoodschool.co.uk

Embed confidence; fuel ambition.

6 March 2017

Dear Parent/Carer

**Year 10 Parent/Carers' Consultation Evening - 5.00pm - 7.00pm Thursday 16 March**

We will be holding a consultation evening on Thursday 16 March. The event will take place in the main hall from 5.00pm until 7.00pm. We look forward to meeting as many parents and carers as possible.

To ensure you are able to meet with your child's subject teachers, they should approach their subject teachers to make the necessary arrangements and then make a note of them on the appointment sheet in their planner. This will provide you with a list of appointment times to guide you through the evening. We advise you leave at least 5 minutes between each appointment to allow you sufficient time to move from one member of staff to another. To confirm your attendance, please return the reply slip below to your child's form tutor by Friday 10 March.

If you are unable to attend on this date and would like to discuss your child's progress, please contact me on the school number below.

We look forward to seeing you on 16 March.

Yours faithfully

**Mrs D Hallas**  
**Year 10 Head of Year**

☞-----

**Year 10 Parent/Carers' Consultation Evening 5.00pm - 7.00pm Thursday 16 March**

Please return this slip to your child's form tutor by Friday 10 March.

The parent/carers of \_\_\_\_\_ Form \_\_\_\_\_

I will / will not be attending (delete as appropriate) the Year 10 Consultation Evening on Thursday 16 March 2017.

Signed (parent / carer signature) \_\_\_\_\_

