



## Behaviour Policy

*To be read in conjunction with our uniform policy and student planner*

Date approved: September 2017

Date to be reviewed : as required

### Rationale

At Lawnswood School, every person matters. We base our rewards and sanctions on a system of mutual respect and courtesy between staff and students, building positive relationships and having high aspirations and expectations of each other based on Lawnswood's 7 Cs: Curiosity, Collaboration, Communication, Creativity, Commitment, Confidence and Celebration.

### Aims

We aim to provide and maintain a calm, harmonious environment in which all members feel safe, valued and able to contribute. As an inclusive school, we recognise, reflect and celebrate the skills, talents, contribution and diversity of all our members. Students respond positively to positive actions from staff. Forming positive relationships in and out of the classroom can eradicate negative behaviour patterns and support behaviour management in the classroom. We want our students to be able to learn and develop into responsible citizens.

### Lawnswood's 7 Cs

The Seven Cs	Key skills and attributes
Curiosity	The desire to gain knowledge and understanding. Key skills and attributes include: <ul style="list-style-type: none"><li>identifying questions to answer and problems to solve</li><li>exploring issues, events or problems from different perspectives</li><li>analysing and evaluating information, judging its relevance and value</li></ul>
Collaboration	Working together to complete a task and to achieve a common goal. Key skills and attributes include: <ul style="list-style-type: none"><li>adapting behaviour to suit different roles and situations</li><li>organising time and resources and prioritising actions</li><li>showing fairness and consideration for others</li></ul>
Communication	Effectively putting your thoughts and ideas across. Key skills and attributes include: <ul style="list-style-type: none"><li>presenting a persuasive case for positive action</li><li>influencing others by negotiating and balancing different views</li><li>acting as an advocate for diverse views and beliefs</li></ul>

<b>Creativity</b>	The production of something original and worthwhile. Key skills and attributes include: <ul style="list-style-type: none"> <li>• generating ideas and explore possibilities</li> <li>• making guesses and searching for solutions</li> <li>• trying out alternatives and following through ideas</li> </ul>
<b>Commitment</b>	A willingness to give your time and energy to something you believe in. Key skills and attributes include: <ul style="list-style-type: none"> <li>• being self-motivated and taking responsibility for actions</li> <li>• dedicated and focussed on seeing a task through</li> <li>• taking on challenges and showing resilience</li> </ul>
<b>Confidence</b>	A belief or conviction that an outcome will be favourable. Key skills and attributes include: <ul style="list-style-type: none"> <li>• self-belief</li> <li>• trusting others</li> <li>• willingness to take risks and seize opportunities</li> </ul>
<b>Celebration</b>	To recognise and praise positive achievements. Key skills and attributes include: <ul style="list-style-type: none"> <li>• looking for the positives and recognising everyone's successes</li> <li>• inviting feedback and dealing positively with praise and setbacks</li> <li>• evaluating experiences and learning to inform future progress</li> </ul>

**The scope of this policy includes all students in Years 7 to 11:**

- On school premises, during school hours or during after school activities.
- On the way to and from school, including on buses.
- Under supervision on off-site visits, including trips and sporting events.
- Representing the school, for example when students are on work experience.

**The application of this policy by adults in school**

All adults in school are expected to:

- Use the behaviour policy to deal with disruptive behaviour and any disruption to students' learning.
- Model exemplary behaviour at all times and be proactive in dealing with poor behaviour in accordance with the behaviour policy.
- Never accept anything but the best conduct and behaviour.

## **Promoting good behaviour**

Staff focus on the positive aspects of students' behaviour through a culture of praise and reward. Many rewards are informal and given by classroom teachers. Others are awarded by staff outside the lesson environment or by staff visiting or analysing students' performance in lessons.

*The kinds of behaviour that gain reward include but are not limited to:*

- Students working above our basic expectations.
- Noteworthy effort and/or progress in a lesson / subject area.
- Students putting into practice any of Lawnswood's 7 Cs.
- Behaviour demonstrating good citizenship and care towards others.

Good/improved behaviour, correct uniform and correct equipment are not rewarded as they are Lawnswood School basic expectations. Students with 100% attendance and punctuality are rewarded periodically by year teams.

## **Sanctions**

Sanctions are used to modify the behaviour of those students not meeting our basic expectations, not following our code of conduct (see appendix one) or not adhering to our uniform policy. Disruption to learning will not be tolerated. The sanctions used are reasonable and proportionate, taking into account the individual needs of the student and the need of the wider school community.

For Sixth Form students, sanctions are used selectively and appropriately, but the high standards of behaviour expected are the same across year groups.

All staff are responsible for maintaining a positive environment. Specific responsibilities are outlined below:

- every member of staff in the classroom are expected to deal with low level disruption in lessons and seek support as and when necessary
- every member of staff is expected to deal with any minor incidents they see around school and seek support as and when necessary
- every member of staff is expected to report more serious incidents immediately to On Call / year teams / SLT

*The kinds of behaviour that result in a sanction include but are not limited to:*

- Disruption or incidents in lesson
- Refusal to follow instruction
- Offensive language
- Lack of uniform or school equipment
- Breach of rules about internet/computer use
- Physical aggression
- Illicit substances
- Smoking
- Theft
- Physical and / or verbal aggression
- Bullying
- Racism
- Threatening behaviour
- Dangerous weapon
- Dangerous behaviour

*Sanctions include but are not limited to:*

- Verbal warning
- Caution recorded on the student's record on SIMS (Schools Information Management System)
- Withdrawal from a particular lesson
- After school detention
- Period 'on report', managed by year team / SLT
- Loss of social time (break and lunchtime)
- Period in Internal Exclusion within school
- Period of supervised community service (in and around school during social times)
- Period on After School Provision (in school)
- Fixed term exclusion (FTE)

Parents/Carers will be notified if their child is:

- withdrawn from a lesson
- placed in Internal Exclusion
- placed in After School Provision (in school)
- given an FTE

### **Intervention**

*Specific actions will be taken to address concerns, which may include but are not limited to:*

- Concern over progress
- Persistent disruptive behaviour
- Specific concerns about behaviour
- Inadequate work
- Truancy

*These interventions include, but are not limited to:*

- Non-negotiable use of home learning clubs
- Social Emotional Attitudes to Learning (SEAL) support
- 1:1 interviews
- Observation/testing by Inclusion team
- Collection of books to check level of ability/work/differentiation
- Restorative practice
- Department report
- Referral to intervention centres within school
- Counselling
- Managed move to another school
- Use of alternative provision

### **Mobile phone and earphones protocol**

Mobile phones and music players can cause some difficulty and disruption both in lessons and around the school. To this end, we expect mobile phones and media players to be switched off and out of sight during the school day. We also expect earphones to be out of sight.

If students are seen with mobile phones or headphones, the items will be confiscated and sent to the main office to be logged and kept safe. Students can collect confiscated items at the end of the day. Any student who has had any items confiscated for a third time will not get them back until a parent/carer has been in to school to collect them.

## **Same day detention**

We operate same day detentions when a student is withdrawn from a lesson; fails to complete home learning; is late to school/lesson; fails to wear their uniform correctly; or where a serious incident occurs.

Parents/carers are informed of the detention via a text message. It is our expectation that parents/carers support the same day detention policy. This means that the detention must take precedence over any other commitments the student may have.

Students with detention on any particular day are marked on the SIMS register in red. Staff who are working with students during Period 5 in the school day are expected escort students to the detention room, which is usually the main hall, at the end of the lesson.

## Expectations

Lawnswood School expectations in the classroom:

- Arrive on time for the start of the lesson – fully equipped and ready to learn
- Wear correct full school uniform at all times unless directed by the teacher
- Follow the school and specific classroom routines / seating plan
- Respond promptly to the signal for attention
- Listen in silence when others are speaking
- Follow instructions from teaching staff when they are given
- Have full equipment for learning positioned on the desk
- Focus fully on work and do nothing that prevents others from learning
- No mobile phones, music players or headphones
- No eating or drinking in lessons (apart from still water). Energy drinks and fizzy, sugary drinks are not allowed at any time

Lawnswood School expectations in the corridors:

- Wear correct full school uniform at all times
- Coats should be carried, not worn
- Walk purposefully without running
- Use private voices without shouting
- Follow the instructions of all members of staff
- Do not eat, drink or chew
- Don't have unnecessary physical contact with other students
- Do not disturb other classrooms
- Put litter in bins
- No mobile phones, music players or headphones

Lawnswood School expectations in social spaces:

- Wear correct full school uniform at all times
- Ensure coats are carried and not worn if inside buildings
- Walk purposefully without running
- Use private voices without shouting
- Follow the instructions of all members of staff
- Do not eat, drink or chew inside the buildings other than in designated areas
- Don't have unnecessary physical contact with other students
- Put litter in bins
- No mobile phones, media players or headphones

Expectations of staff:

- Be present at your office/classroom door at the start and end of each lesson
- Allow students to leave on time (using the computer clock)
- Bring students to detention if they are marked red on your register
- Follow the behaviour checklist
- Challenge all students who fail to meet the school expectations
- Communicate in a positive way
- Do not allow students to leave your lesson, including for toilet visits
- Model the behaviours we expect from students
- Arrive on time for each lesson and allow students to enter the classroom